

**Project Profile Budget Categories for the
WRIS Database**

1	Administrative Expenses	<i>All services related to loan/grant administration after award of funding (ADD, Grant Writer or Engineer):</i>
1a		Preparing or assisting with KIA Exhibit B, Requests for Payment and other funding sources
1b		Certified Payroll, DBE forms
1c		Davis Bacon Wage Rate Documentation
1d		American Iron & Steel Documentation
1e		Project Closeout Tasks/Documents
1f		Public Notices/Advertisements
2	Legal Expenses	Add amounts here for the following:
2a		Bond Attorney - RD, Municipal Revenue Bonds, etc.
2b		Local Attorney – Easements/Property Acquisition/Legal Opinions
3	Land, Appraisals, Easements	All easement, property, and appraisal costs, including property surveys
4	Relocation Expense & Payments	
5	Planning	<i>All non-design pre-construction services are included here:</i>
5a		Coordination of Environmental Studies
5b		Environmental Studies subconsultants
5b.1		Cultural Resources
5b.2		Archeological
5b.3		Wetland Assessment
5b.4		Endangered Species
5b.5		Other Environmental Studies
5c		Preparation of Environmental Information Document
5d		Preparation of or assistance with funding applications
5e		Pilot Testing, Process/Equipment Pre-selection evaluation, Hydraulic Models
5f		Boundary and Topography surveys for WTP, WWTP, pump stations, and other
5g		Geotechnical Services
5h		User Charge Studies
5i		Wastewater Facility Plan/Asset Inventory
5j		Preliminary Engineering Report; Technical Memorandum
5k		SSES Tasks - CCTV Inspection, Smoke Testing, Manhole Inspection, Prepare Report
5l		Permit Applications
5l.1		KDOW stream/floodplain construction
5l.2		USACE 404 Permit
5l.3		Kentucky Housing, Building, and Construction Permit
5l.4		Kentucky/Local Plumbing Permit
5l.5		Local Building Inspection Permit
5l.6		Permitting Agency Fees Allowance
5l.7		Stormwater Pollution Prevention Program (If you have to prepare one.)
5l.8		KDOW construction permit
5l.9		KYTC Encroachment permit
5l.10		Railroad permit
5m		Preparation of Authorization to Award package
6	Engineering Fees - Design	Calculations, siting/routing of facilities, specifying equipment and materials, Plan and Specification Preparation
7	Engineering Fees - Adv/Bid	Prepare Bidding Docs, Coordinate Bid Opening, Review and Tabulate Bids, Recommendation for Award
8	Engineering Fees - Construction	Shop Drawing review, progress mtgs, field visits, RFI's, FO's, change orders, punch lists, admin, project installed equipment O&M documents, etc.
9	Engineering Fees - Inspection	On-site representative to observe and report Contractor's performance of specified work
10	Construction	
11	Equipment	<i>(If procured separately from construction contract)</i>
12	Contingency	
13	Engineering Fees - Other	<i>Fees for additional services during the construction phase and close-out.</i>
13a		KY Building Code - Required Special Inspections (buildings and structures only)
13b		Start up and operator training services
13c		Operation & Maintenance Manuals (comprehensive)
14	Other Items (new category)	<i>Ex: Interest during construction; Owner payment to Electric Provider for new or modified service</i>